

General Activities at Brokerswood Risk Assessment



Venue(s) Brokerswood Country Park / Roundwoods

Dates: Review Sept 2017

Staff in charge: Darren Oram

Assistant: various

Note: It should be noted by school staff that Brokerswood is a public venue. During the summer months (June – September) there will be other people on site (campers / lodgers).

Brokerswood has also a functioning wood mill and there may be moving machinery on site (e.g. tractor).

Activity	Hazard	Risk	Control Measures	Further
GENERAL - please note that the following risk assessments must take in to consideration the behaviour / attitude / experience of the group. It is understood by the WOLT instructor(s) that individual and group behaviour can be one of the biggest 'hazards' to any of the activities detailed below	Group / individual behaviour	Pushing of boundaries, messing around with equipment, not following safety rules, incorrect use of PPE, horse play. This can lead to injury to participants, staff and other members of the public.	The WOLT instructor(s) will clearly communicate safety procedures including correct use of equipment and PPE. If the instructor(s) feels a participant is not following these guidelines the activity will be stopped whilst the individual / group is challenged.	It may be necessary to remove an individual from the group, or remove the group from the activity.
Moving around woodland area	Trip hazards	Trips, falls	Group leaders will raise the issue of trip hazards with the group. Encourage children to stick to paths	
	Falling trees / branches	Hitting / falling on participants	Woodland Manager will regularly assess tree hazards on site around main routes. This hazard may increase in or after severe weather conditions and a site walk may be necessary before the activity.	If needed use alternative areas (e.g. Long Table)
Moving around Lake	Water	Children falling into water	The Lake is only approx 30 cms	

			deep around the edges. Children must be supervised if they are walking or involved in an activity next to the lake	
		Hypothermia	Any wet child should be kept warm but changing out of wet clothing	
Toileting	Other users of the site	Unsupervised toilet time with other public users	Staff must supervise toilet access. For larger groups it may be necessary to unlock and use the 'overflow' toilets on the camp site.	
Crossing between Brokerswood and Roundwoods	Road crossing	Road Traffic incidents	Road crossing between the two sites must be closely supervised. This activity will usually be led by a WOLT member of staff. Children will wait at a pre-determined point whilst the member of staff walks out into the road to obtain clear site of both directions. Once satisfied the group will cross.	
Moving around the site	Site machinery - tractor	Crush / collision with moving machinery	If the tractor is moving near the group the group leader will move their group to one side and wait for the tractor to pass	
Activities based at Long Table	Proximity to logging area, saws,	Children climbing in wood pile or accessing saw / tools	If the wood shed / cutting area is not in use it will be fenced off from the group. Participants will be told the area is out of bounds	